

Administrator

5 hours / week (voluntary)

Due to the expanding work of CTAL an exciting opportunity has arisen for someone to work with the Facilitator as we develop further projects.

We are looking for someone who would like to gain some valuable work experience or would like to volunteer for a Christian organisation to provide administrative support. You will need to complete administrative tasks as required and maintain the CTAL website (full training will be given). This could be a shared role. You will need to be skilled in IT including Microsoft Office and have access to the Internet. There will be need to attend some meetings and take minutes. Expenses can be claimed for any costs incurred.

If you are interested in this role please contact Simon Dean at simon@ctal.org.uk or call 01522 504071



**Churches Together
in All Lincolnshire**

Researcher

Hours negotiable (short term/voluntary)

CTAL is completing research amongst the churches about worshipping communities and mission engagement during 2011/2012.

We are looking for people to help develop and complete this research working alongside the Ecumenical Facilitator. The role will involve using computers, telecommunications and the Internet whilst using statistics from other sources and mapping software.

Experience in research would be beneficial but not necessarily essential. Expenses can be claimed for any costs incurred.

If you are interested in this role please contact Simon Dean at simon@ctal.org.uk or call 01522 504071



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